

HOLMES HARBOR WATER COMPANY, INC
Minutes of monthly meeting: HHWC board of trustees
July 18, 2020

Location of meeting:

Greenbank Farm Barn 'A'
Greenbank, WA 98253

Present at meeting: Nancy Sharp, Cyndy King, David Paull, Sharon Dunn, Carolyn Cliff, Sarge Lester.

Absent from meeting: Rick Waclawik's absence was excused.

The regular meeting of the HHWC board of trustees was called to order at 11:15 AM by Nancy Sharp.

Review Agenda: Agenda was reviewed and approved.

Approval of June 20, 2020 HHWC meeting minutes: Minutes were approved unanimously.

Old Business:

Treasurer's Report: David reviewed the treasurers report including bills to be paid. No income was reported for this month. David noted that line items with account code #3022 would be reimbursed from grant funds.

MOTION: To pay bills and approve treasurers report.
Motion was approved unanimously.

Repiping Project Update: Nancy - Davido has sent the final as-builts, but they are still incomplete with several meters missing. There's approximately two years left to invest the remaining grant funding on our water system.

ERWOW Visit: David is scheduled to meet with Joe Barbee of Evergreen Rural Water of Washington. David will consult with Barbee about procedures for flushing our new water system with out causing damage to our new piping and hydrants. It was suggested that HHWC have a set of tools on hand for flushing system as well as a repair kit for emergency repairs.

Wetland Restoration Update: Jeff Ninnemann has resubmitted the as-built restoration report to our new project manager at USACE, Jerry Gregory, and outlined our plan for monitoring and reporting. Gregory's supervisor confirmed to Nancy that we should go ahead with monitoring in 2020. Jeff Ninnemann has set up three monitoring areas. We believe that that much of the standing water in this area was caused by a blocked drainage ditch running down the eastern border of the farm property, which has

now been repaired. We will consult with Jeff Ninnemann about a re-designation of actual wetland in the fall. We will also need to develop a contract for continued monitoring after the 2020 monitoring report is submitted.

New Business:

Leak Forgiveness: Art & Jane Typolt at 2670 Harbor Estates Rd. King Water notified us that the Typolts water use was far above normal. The Typolts had already identified the leak and repaired it. The Typolt's water bill above the base rate was \$786.80 and they have requested financial relief. HHWC policy permits us to forgive 1/2 that amount, or \$393.40.

MOTION: To forgive the Typolt's the amount of \$393.40.

Motion was approved unanimously.

Discuss order of WAV in ARC process: Jennifer Flath has requested a WAV form for her building permit. The board agreed that the WAV will be issued after she has purchased the property and the ARC has approved her building plans.

Member Comment:

David presented the WA DOH Water Use Efficiency report for 2019. It shows that the water system had an 18% loss of water in 2019, possibly triggering DOH review.

Sarge: Property owners have asked if C. Johnson will be restoring surface of the trenched areas where new water piping was installed. This item will be added to their final punch list.

Meeting adjourned: Meeting was adjourned at 11:56 AM.

Next Meeting: Next meeting will be presented on ZOOM on August 15th at 10:00 AM.

Minutes submitted by: Sarge Lester.