

**HOLMES HARBOR WATER COMPANY, INC**  
**Minutes of monthly meeting: HHWC board of trustees**  
June 20,2020

**Location of meeting:**

Greenbank Farm, Barn 'A'  
Greenbank, WA 98253

**Present at meeting:** Nancy Sharp, Cyndy King, Carolyn Cliff, Sarge Lester.

**Absent from meeting:** David Paull, Sharon Dunn and Rick Waclawik absences were excused.

The regular meeting of the HHWC board of trustees was called to order at 10:47 by Nancy Sharp. A Quorum was confirmed with the board members present.

**Review Agenda:** Agenda was reviewed and approved.

**Approval of May 20,2020 meeting minutes:** Minutes were approved unanimously.

**Old Business:**

Treasurer's Report: President Nancy Sharp presented the Treasurers Report prepared by David Paull. Bills to be paid were reviewed.

MOTION: To approve the Treasurers Report and pay bills.

Motion was approved unanimously.

Repiping Project Update: Nancy discussed the two fire hydrants that King Water techs reported the were not operating correctly. C. Johnson Const. checked the hydrants and explained that the two hydrants were not shut off correctly. David is contacting Davido, Dave Dunnell at USDA and others to find or develop an operating manual for system flushing and servicing of our new fire hydrants that we can share with King Water.

Wetland Restoration Contracts: Nancy gave an update on our wetland restoration contract with Element Solutions - Jeff Ninneman who designed the restoration work completed by Shelterbelt in October 2019, no longer works for Element Solutions. The restoration report was not submitted as required by USACE within 30 days of planting. Jeff Ninneman just submitted their 2019 completion status and monitoring schedule to the US Army Corp of Engineers on Friday, 6/19/20 for approval. Although the 1st year report was submitted late, we are hoping that the Corp will accept it and allow the first of the 5 year required monitoring to take place in 2020.

We will solicit an alternate bid from Frosty Hollow for the remaining 4 years mandatory maintenance requirement.

811 Service: Cyndy noted that Brenda at King Water has registered Holmes Harbor community with the 811 utility notification service. Once we receive the corrected repiping as built plans from Davido, we can forward them to King Water for future reference.

**New Business:**

Pump house Pumps: Cyndy was contacted by Rogue River Co. who supplied the new pumps regarding a user reference. She described the leaking issues with our pumps, and Rogue River has committed to sand and touch up paint where some rust appeared due to previous leaking.

Add to next month agenda: Property owners with delinquent water dues.

Leak Forgiveness 820 Nettle Rd: Nancy reviewed forms submitted by Jane Seymour requesting financial relief for excess water usage charge. The board discussed the circumstances and agreed to forgive the amount of \$496.65 still owed.

MOTION: To forgive J. Seymour amount of \$496.65 for excess water charge. Approved unanimously.

**Member Comment:** No member comment.

**Meeting adjourned:** 11:18 AM

**Next Meeting:** 7/18/2020 Location to be determined.

**Minutes submitted by:** Sarge Lester

