

HOLMES HARBOR WATER CO., INC.
BOARD OF TRUSTEES MEETING
APRIL 17, 2021

The regularly scheduled meeting of the Holmes Harbor Water Co., Inc. was called to order via Zoom by President Nancy Sharp at 10:17 a.m.

In attendance: Nancy Sharp, Cynthia (Cyndy) King, David Paull, Lydia Sikes, Rick Waclawik and Sharon Dunn. A quorum was present.

Acceptance of the Agenda: An agenda had been distributed via email. Today new items were added: approval of additional connections, the position of secretary, and system flush report. Cyndy offered to retype the agenda including these items for the Minute Book.

Approval of the Minutes: The Minutes of our March 20, 2021 Meeting were approved as presented.

Treasurer's Report: Treasurer David Paull had distributed his report, attached, via email to the Board. The report was discussed and mention made that the report shows our separate accounts. Per our Treasurer, and in discussion, it was noted the Short-Lived Asset Reserve Account is a non-restricted savings account mandated by USDA as a part of our loan agreement. It was created for the purpose of servicing and maintaining our water system. Monthly contributions to this account will continue to accumulate for the life of the loan (40 years), but may be accessed as needed. A motion was made/seconded/passed to accept the Treasurer's Report and pay the bills. Nancy will send the Funds Request to the USDA.

OLD BUSINESS

Repiping Report: Nancy explained the status of the remaining work and that the project is almost closed out; fencing around the pump house will be completed as will the miscellaneous patching and grass seeding. We are awaiting installation of the alarm monitoring system. The past week has been busy monitoring the arsenic system installed by ATEC. The last sampling will take place today.

Hydrants one through six were flushed this past week (see systems flush below) and determined to "very clean". Nancy has been continuing to obtain bids on wetland monitoring and will send same to trustees via email. The wetland site needs continual weeding and help is welcomed. Discussion took place about monitoring details.

NEW BUSINESS

DCVA Testing: The cross-connection surveys, which went out to the membership, are due at the end of April. Cyndy informed the board there is still a leak at the Typolt house located on Harbor Estates Road and is being repaired by the owner; the house is in the process of being sold.

Systems Flush: David reported the testing was discontinued after the testing of hydrant six because of the arsenic monitoring, David plans to coordinate future tests with King

Water to prevent complications.

Approval of Additional Connections: Discussion took place about the number of water connections approved by Island County. When concern was expressed that we were approaching our current limit of eighty, Cyndy reminded the Board there was a November 2020 communication from Doug Kelly, former Island County hydrologist, to David Paull which approved 85 connections. This email, with the letter attached, was copied to all HHWC board members at the time. This communication will be forwarded to Island County to clarify our standing.

Position of Secretary: Nancy brought up the need for secretarial help, which includes the HHWC taking minutes for the Joint Meeting, but discussion was interrupted by the Zoom closure.

The meeting was adjourned at 10:54 a.m.

Respectfully submitted,
Sharon Dunn

APPROVED MAY 15, 2021