

The regularly scheduled meeting of the HHWC was not held due to the mandate by the Governor of Washington State that required us to “stay home, stay safe” due to the corona virus pandemic.

1. Board President Nancy Sharp provided the following report to board members by email:

GBBC has cancelled their board meeting and the joint board meeting for April. HHWC does not have any pressing business. We do need to approve the Treasurer’s Report and any checks that David will send out. I suggest that we circulate that report and get approval from board members by email.

Here is a brief report on the system:

We’ve had two incidents in late March/early April when the breaker for the control panel in the pump house switched off so that the pumps stopped working. This affected water pressure for homes at the top of the hill. C Johnson’s electrician replaced the breaker, which was an old one on the original panel. So far the problem has not recurred.

We are consulting with King Water Co. about placement of the chlorine treatment apparatus. Cyndy and crew built a separate room at the back of the old pump house for this equipment. However, King Water has advised us that this is too far from the intake and the long connection could cause problems. They want the chlorine tank in the new section of the pump house. C Johnson and their electrician advised us against having the chlorine tank in the same space as the controls or the pumps, We’re trying to find out if there’s a way to put the tank in the back room safely. If not, we will need to enclose it to separate it from the pumps in the front room.

We’re also trying to find out from Robert Bennion if the arsenic treatment system and the chlorine treatment can both fit into the new space. ATEC has sent us a plan and budget for the pilot testing required to design a system. We don’t as yet have a schedule for that testing.

The early April meter reading disclosed a massive leak at one residence. The home is now unoccupied and water has been shut off pending repairs. We believe the homeowner will ask for adjustment to the bill per our leak adjustment policy, but we have not yet received that request. I have attached the revised policy approved in October 2017 – note that the limit of \$100 forgiveness was revised at that time to 50% of the billed amount over normal usage. I have contacted King Water for information on the last two year’s Quarter 1 billing and the current amount due and will forward that to you along with the request for forgiveness if/when we receive it. This decision will need to be made before the next billing for water usage.

We have a few other items that will need attention soon, including approval of minutes from earlier this year and the third reading of a resolution clarifying ARC procedures (a joint board decision). I am hopeful that with milder weather we can meet outside in May and maintain sufficient distance for safety and mental as well as physical well-being.

2. The Treasurer’s Report was circulated to board members by email, and unanimously approved.

Checkbook Balance	3/31/20									\$84,323.92
March Deposits	2/4-27/20									\$12,620.00
		Water Use	\$110.00	3000 A						
		Use Late Fee	\$10.00	3000 B						
		LianaCL	\$0.00	3000 D						
		Reserve Fund	\$0.00	3000 E						
		Reserve Fund Late fee	\$0.00	3000 F						
		USDA Reim	\$0.00	3000 G						
		Right To Connect	\$12,500.00	3000 R (Lnd)						
		Total Deposits	\$12,620.00							
March Withdrawals	3/2-24/20	EFT's and Checks	\$49,107.15							
Checkbook Balance	3/31/20									\$76,943.92
	4/01/20	Transfer to DSR acct # 6064								-\$287.00
	4/01/20	Transfer to MM acct # 3926								-\$228.00
Checkbook Balance	4/01/20									\$76,428.92
Payments/Invoices Presented for Approval on April 18, 2020										
Date	Check #	Payee/Invoice	Inv/Date	Description	Account	Sub Total	Total			
4/7/20	EFT	PSE	3/18/20	77 07 (W2)+ 40 14 (W1)	3016 A	\$117.21	\$117.21			
4/18/20	3075	King Water	18688	Water Management Services	3019	\$326.00	\$813.97			
				Billing Service	3017 A	\$97.50				
				Bookkeeping Services	3002	\$57.50				
				Bacteria Test 1@ 30	3018	\$30.00				
				Meter Reading 71@ 2.60T	3021	\$184.60				
				Water Use Billing 77@0.92T	3017 C	\$77.00				
				Flushing notice 77@0.15T	3010 C	\$12.56				
				Use Reminders 3@0.92T	3010 A	\$3.00				
				Reserve Reminders 4@0.92T	3010 A	\$4.00				
				Dbl Side copies CCR 77@0.23T	3010 C	\$19.25				
				Sgl Side copies CCR 77@0.15T	3010 C	\$12.56				
				KING TOTAL		\$613.97				
4/18/20	3076	DCG	28850	Task db, Prop/Record Drawings: \$1,520	3022 C	\$1,936.40	\$1,936.40			
				Task Bc,lg: Arsenic & Res Design: \$418						
				Outstanding \$0.40; Nov. 11, 2019						
				TOTAL PAID AND TO BE PAID ON April 18, 2020			2,869.56			-\$2,869.56
				PROJECTED WTB CHECKBOOK BALANCE as of April 18, 2020						\$73,659.34
				WIB MONEY MARKET Acct. # 3926 (savings) BALANCE 3/31/20 Includes \$3.61 Interest + accumulated \$1,597.74 SLAR						\$32,827.63
				HERITAGE CD # 101374023 BALANCE (includes interest of \$37.81) 3/31/20 Mat. Date: 8/26/2020						\$26,381.75
				WIB Restricted DEBT SERVICE RESERVE acct # 6064 - Balance 3/31/20 Includes \$0.06 Interest						\$2,014.74
				ESTIMATED TOTAL HHWC ASSETS (+/- \$10.00)						\$133,763.36
Prepared by David A Paul, Treasurer										